



TEEN VOLUNTEERS NEEDED March 14-17, 2024

The Coral Springs Festival of the Arts Planning Committee is looking for volunteers to assist with the 18th Annual Coral Springs Festival of the Arts, March 16 & 17 at The Walk at Coral Springs!

Below is the list of positions and shifts for which **TEEN VOLUNTEERS** are needed. Students can sign up for one shift and can be put on the wait list for additional shifts, if desired. If you wish to sign up for a position(s), please send your request via email with all of the following information to our Teen Volunteer Coordinator. **All information must** be provided in order to reserve the slot for the position(s) you have chosen. Slots are filled by a first come, first serve basis. All volunteers **must be 16 years of age or older**. **The deadline for volunteer requests is March 8, 2024.**

Volunteer Information Required:

- **Teen Volunteer's First and Last Name & Teen Volunteer's Age at time of March 14, 2024**
- **Teen Volunteer's Email Address & Cell Phone Number**
- **Parent or Guardian's Name, Email and Cell Phone Number**
- **Teen Volunteer's Preferred T-Shirt Size**
- **Provide the top 3 Volunteer Slot(s) you wish to volunteer and are available. You will be scheduled for one.**
 - **Include Date/Time/Volunteer Area preferred, see list below with days, time and volunteer areas**
 - **Please indicate if you would like to volunteer for more than one shift.**

For more info and to volunteer, email **Gillian Johnson** at Gillian@ameracorporation.com or call **(954) 328-9273**

Setup/Breakdown

Assembling signage, putting up signage, moving cones/barricades, folding shirts, unpacking boxes, etc.

<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
4:00 PM . 6:00 PM	4:00 PM . 6:00 PM	7:00 AM . 10:00 AM 5:00 PM . 6:30 PM**	8:00 AM . 10:00 AM 5:00 PM . 7 PM **

** These shifts can be combined with another slot for a longer shift. These shifts are subject to change and may end sooner than projected.

Children's Area

Assisting with bubble wrap dance, help with arts and crafts, children's entertainment area, set up, clean up, etc

<u>Saturday</u>	<u>Sunday</u>
8:30 AM . 9:30 AM**	8:30 AM . 9:30 AM** (**can be combined with the 9:30am shift, limited space)
9:30 AM - 12:30 PM	9:30 AM - 12:30 PM
12:00 PM . 3:00 PM	12:00 PM . 3:00 PM
2:30 PM . 5:30 PM	2:30 PM . 5:30 PM

Volunteer & Artist Hospitality

Refill Coolers; Distribute water and menus to Vendors; Help in Volunteer booth & lend an extra hand during festival.

<u>Saturday</u>	<u>Sunday</u>
11:00 AM - 2:00 PM	11:00 AM - 2:00 PM
2:00 PM . 5:00 PM	2:00 PM . 5:00 PM

Stage & Survey

Reset Chairs at music and performance stages, refill coolers for the stage/performers, tally survey data, etc.

<u>Saturday</u>	<u>Sunday</u>
11:00 AM . 2:00 PM	11:00 AM . 2:00 PM
2:00 PM . 5:00 PM	2:00 PM . 5:00 PM

Traffic/Parking

Help manage parking lot entry, must be outgoing/confident, interior parking lots/traffic safety before & after Festival.

<u>Saturday</u>	<u>Sunday</u>
7:00 AM . 10:00 AM	7:00 AM . 10:00 AM
10:00 AM . 1:00 PM	10:00 AM . 1:00 PM
1:00 PM . 4:00 PM	1:00 PM . 4:00 PM
4:00 PM . 6:00 PM	4:00 PM - 6:00 PM

All proceeds from the festival go to the arts in Coral Springs. For Saturday and Sunday volunteer shifts, all volunteers are asked to check in at the Volunteer Booth (immediately south of Barnes & Noble at 2790 University Drive behind the Children's Area).